

Kaduna State University

Tafawa Balewa Way, Kaduna

Invitation for Expression of Interest for Facility Management Services

(A) Introduction

Kaduna State University intends to engage competent companies/vendors with proven experience for management of its hostels facilities located at the College of Basic Studies (CBS) Campus Kaduna.

The University hereby invites interested and reputable companies with relevant experience and good track record in Facility (Hostel) Management to submit expression of interest as follows;

(B) Pre-qualification Requirements

Reputable and interested companies/vendors wishing to undertake the management are to indicate their intention by submitting Technical Bids documents in the following order:

- (i) Evidence of Incorporation/Registration with Corporate Affairs Commission (C.A.C);
- (ii) Evidence of current Tax Clearance for the last three (3) years (2013,2014 and 2015);
- (iii) Certified audited account for the last three (3) years (2013,2014 and 2015);
- (iv) Verifiable evidence of similar jobs successfully executed;
- (v) Experience and technical capabilities of the company including key staff and qualifications;
- (vi) Evidence of financial capability/support and reference from a recognized Financial Institution/Bank;
- (vii) Evidence of VAT registration and remittance in the last three (3) years (2013,2014 and 2015);
- (viii) Evidence of compliance with provision of the Pension Reform Act, 2004 as evidenced by a National PENCOM Commission Clearance Certificate and remittance of employee contribution/deductions;
- (ix) Evidence of compliance with provision of the Industrial Training Fund Act, 2011 Section 6;
- (x) Bank Guarantee.

(C) General Information

- (i) Submission is to be made in sealed envelope clearly marked **“Expression of interest for Facility Management Services”** on the right hand comer and the name of the company should be clearly written at the reverse side of the envelope.

(ii) Bid is to be enclosed in a single envelope properly addressed and submitted to the in the office of the **Registrar, Kaduna State University, Tafawa Balewa Way, Kaduna on or before 16th March 2016**. Submission **closes by 11.00am** same day and bid opening commences immediately after at the Senate Chamber of the University.

(iii) Only prequalified respondents will be invited to submit financial proposal.

(iv) This is only an invitation for solicitation to submit and does not bear any financial undertaking on the part of the University.

(v) All enquiries should be directed to the office of the Director, Physical Planning & Development, Kaduna State University.

(vi) The University reserves the right to make detailed search on documents submitted.

Signed

Registrar